



2022-2023

TRENT DURHAM
STUDENT
ASSOCIATION
BOARD MEETING

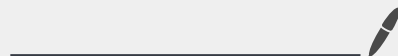


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Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: May 5th, 2022.		Time: 8am	
Place: Zoom			
Members in attendance			
Puong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Riley Ambrose	Victoria Osso	Andrew Rose	Samantha Martin
Ganga Rajesh			
Members absent with regrets			
Andrew Rose			
Members absent without regrets			

1.	Call to order – 8:02am
2.	Land Acknowledgement - Presented by McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - None
5.	Approval of Previous Meeting Minutes - April board meeting Motioned by Ambrose, seconded by Nguyen - Passes unanimously

6.	<p>Approval of Agenda</p> <p>Motioned by Nguyen, seconded by Ambrose - Passes unanimously</p>
7.	<p>Declaration of Conflict of Interest</p>
8.	<p>Budget Approval</p> <p>Nguyen went over the operating budget for the 2022/2023 academic year.</p> <p>Highlights from her presentation:</p> <ul style="list-style-type: none"> ● The TDSA fees were not increased this year ● The TDSA is a non for profit organization whose goal is to break even and provide services to its members ● We expect a very active year this time around compared to the past couple of years. <p>Ambrose: Can you explain the percentage (% of budget) numbers Nguyen: It is a comparison of the actual budget vs the projected budget number from last year.</p> <p>Motioned by Pinheiro, seconded by Nguyen BIRT the TDSA Board of Directors approves the operating budget outlined for the period ranging from May 2022 until April 2023.</p>
17	<p>Adjournment at 8:20am</p> <p>- Agenda was exhausted</p>



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: May 27th, 2022.		Time: 1:30pm	
Place: Zoom			
Members in attendance			
Puong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Riley Ambrose	Victoria Osso	Andrew Rose	Samantha Martin
Ganga Rajesh	Andrew Rose	Ehima Osazuwa Executive Director (Non-Voting)	
Members absent with regrets			
Members absent without regrets			
Shudhita Kohl			

1.	Call to order – 1:22pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - None
5.	Approval of Previous Meeting Minutes - May emergency board meeting Motioned by Pinheiro, seconded by Ambrose - Passes unanimously

6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - None
8.	<p>Approval of Agenda</p> <p>Motioned by Ambrose, seconded by Rose</p> <ul style="list-style-type: none"> - Passes unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of May
11	<p>Board Updates</p> <ul style="list-style-type: none"> - None
12.	<p>Selection of Board member to Appointment Committee</p> <ul style="list-style-type: none"> ● Nguyen went over the responsibilities of the appointment committee. Specifically this committee will be selecting two members to join the TDSA Board of Directors ● Nguyen nominated Rose, and Rose accepted the nomination. <p>Motioned by Ambrose, seconded by Nguyen BIRT that the TDSA establish an appointment committee consisting of the President, a Board member, and a student at large</p> <p>BIFRT the TDSA select Andrew Rose as the board member on this committee.</p> <ul style="list-style-type: none"> - passes unanimously
13.	<p>Selection of Board member to Student Engagement Committee</p> <ul style="list-style-type: none"> ● Pinheiro went over the responsibilities of the student engagement committee. She spoke about how they assist in the approval of clubs requests, clubs funding, and semi-formal. ● Martin nominated herself ● Rajesh nominated herself ● Osso nominated herself ● Osso was elected <p>Motioned by Martin, seconded by Pinheiro</p>

	<p>BIRT the TDSA select Victoria Osso as the board member on the student engagement committee.</p> <ul style="list-style-type: none"> - passes unanimously
14.	<p>Selection of Board member to Organizational and Development Committee</p> <ul style="list-style-type: none"> ● Pinheiro went over the roles and responsibilities of the ORD committee. She went over what the committee is - responsible for reviewing the bylaws, policies, and procedure. <p>Motioned by Pinheiro, seconded by Osso BIRT the TDSA select Riley Ambrose as the board member on the Organizational review and development committee.</p> <ul style="list-style-type: none"> - passes unanimously
15	<p>Establishing Executive Salary Analysis Committee and Selection of Board Members (2 bod)</p> <ul style="list-style-type: none"> ● Ambrose went over the terms and reference for this committee. This committee has been established to look into the executive salaries <p>Motioned by Pinheiro, seconded by Rose BIRT the TDSA establish the Executive Salary Analysis Committee and approve the Terms of Reference</p> <ul style="list-style-type: none"> - passes unanimously ● Rose nominated himself ● Ambrose nominated himself <p>Motioned by Martin, seconded by Osso BIFRT the TDSA select Andrew Rose and Riley Ambrose as the Board Members on the Executive Salary Analysis Committee.</p>
16	<p>Adjournment at 1:55pm</p> <ul style="list-style-type: none"> - Agenda was exhausted



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: June 29th, 2022.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Riley Ambrose	Victoria Osso	Andrew Rose	Samantha Martin
Andrew Rose	Ehima Osazuwa Executive Director (Non-Voting)		
Members absent with regrets			
Members absent without regrets			
Shudhita Kohl	Ganga Rajesh		

1.	Call to order – 12:04pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - None
5.	Approval of Previous Meeting Minutes - May board meeting Motioned by Nguyen, seconded by Ambrose - Passes unanimously

6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - Nguyen to add agenda item: “Mental Health Committee Terms of Reference for approval and committee chair election - Rose to add “ESA Committee Progress Update” - Ambrose to add “ “Covid-19 Discussion” - Coulter to add discussion item about creating a new TDSA stance regarding the overturning of Roe vs. Wade” <p>Motioned by Ambrose, seconded by Rose Passes unanimously</p>
8.	<p>Approval of Agenda</p> <p>Motioned by Coulter, seconded by Pinheiro</p> <ul style="list-style-type: none"> - Passes unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of June
11	<p>Board Updates</p> <p>Ambrose the chair of the ORD committee provided an update:</p> <ul style="list-style-type: none"> ● Committee has met once, and shall meet again before next board meeting ● Reviewed the clubs policy, will tackle the elections policy next.
12.	<p>ESA Committee Progress Update</p> <p>Rose the chair of the ESA committee provided an update:</p> <ul style="list-style-type: none"> ● Committee has met twice so far ● Two members of the committee are researching salaries of other student unions ● The other two are interview past and previous executives ● The committee is planning to meet twice before the end of summer ● Will provide recommendations in August
13.	<p>Mental Health Committee Terms of Reference for Approval</p> <p>Nguyen went over the committee terms and references.</p> <p>Ambrose: What is the rationale behind having an exec on the committee Nguyen: It doesn't really matter who takes it on, all three executives are capable of taking it on.</p>

	<p>Ambrose: Is the committee looking to identify issues, create programming? Nguyen: It will all depend on the committee and what direction they will like to go to. What the committee likes to do is up to them and the chair. Ambrose: Is this to be a standing committee or a continuous committee? Nguyen: The hope is that it is a standing committee that goes year to year, but I do not know how it is going to turn out.</p> <p>BIRT the Mental Health Committee Terms of reference for the 2022-23 terms is approved as written.</p> <p>Motioned by Pinheiro, seconded by Osso Passes unanimously</p> <p>Committee chair selection</p> <ul style="list-style-type: none"> ● Nguyen nominates Samantha Martin to be a board member on the committee ● Martin accepts the nomination <p>BIFRT is approved as the mental health chair.</p> <p>Motioned by Ambrose, seconded by Rose</p> <p>- passes unanimously</p>
14.	<p>Covid-19 Discussion</p> <ul style="list-style-type: none"> ● Ambrose inquired about the board's thoughts on whether lifting the mask mandate is a concern or not. <p>Nguyen: The TDSA is currently asking people to wear a mask if possible when they come into office. Rose: Province wise, the mask mandate has been laxed. Riley, I think this might become more relevant in a couple of months. Nguyen: Is there interest in the TDSA keeping the stance of 'vaccine mandates' because it is no longer relevant on campus? Ambrose: It is a stance for the time. It might be worth updating to make it relevant and present. Rose: I agree with Ambrose, let's encourage students to get a booster shot. Ambrose: Should we consider a mask mandate policy? Nguyen: I see the value, but not everything we advocate for has to be a stance. I am all for reviewing stances. I recommend that we put it into an action item.</p>

15	<p>Creating/drafting a new TDSA stance regarding the overturning of Roe Vs Wade</p> <p>Ambrose: I 100% agree with creating a stance. The worry I have is that given the topic is an international matter, I don't know if having a stance against the US supreme court makes a lot of sense. If we can't directly impact the stance, then I worry about it. I wouldn't be against re-assuring students of our support.</p> <p>Coulter: We created a stance to be in solidarity with palestine. Maybe stance can focus on saying we agree that everyone has a right to their own body.</p> <p>Ambrose: For the purpose of making an effective stance, I think we should focus on us being pro-choice.</p> <p>Rose: I agree with the second stance.</p> <p>Nguyen: I am struggling to see the connection between the menstruation station, gender affirming care grant, and Roe v. Wade except all of it having to do with the Uterus.</p> <p>Nguyen: As far as this is concerned, I am for doing a stance but I might avoid using "threatens autonomy with a person's own body" just so that people don't use that as an argument against getting the Vaccine.</p> <p>Ambrose: Make it more general in terms of who we are donating to so we aren't locked to one particular group.</p> <p>Ambrose: I think we should meet in the short term and have an emergency meeting</p> <p>Rose: I agree with this. We should meet in the short term as this is a very timely issue</p>
16	<p>Adjournment at 1:06pm</p> <ul style="list-style-type: none"> - Agenda was exhausted



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: July 6th, 2022.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Riley Ambrose	Victoria Osso	Andrew Rose	Samantha Martin
	Ganga Rajesh	Ehima Osazuwa Executive Director (Non-Voting)	
Members absent with regrets			
Andrew Rose			
Members absent without regrets			
Shudhita Kohl			

1.	Call to order – 12:04pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Chair will send out the when2meet fo the next meeting - Chair asks board members to update her on their comfort level at Board meetings
5.	Approval of Previous Meeting Minutes - June board meeting Motioned by Ambrose, seconded by Coulter

	<ul style="list-style-type: none"> - Passes unanimously
6.	<p>Approval of Agenda</p> <p>Motioned by Ambrose, seconded by Osso</p> <ul style="list-style-type: none"> - Passes unanimously
7.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
8.	<p>Finalizing the new TDSA stance regarding the overturning of Roe vs. Wade</p> <p>Coulter went over the draft of the stance</p> <p>Nguyen: Do we want to have the word 'overturning' twice in the same sentence?</p> <p><i>Nguyen, Ambrose, and Coulter went over suggestions on how to edit that sentence.</i></p> <p>Ambrose: It doesnt seem like abortion is a threat in Ontario. By saying this it implies that abortion is under threat in Ontario.</p> <p>Ambrose: If we mention people who give birth, do we need to mention women and transgender people?</p> <p>Nguyen: I like to name them</p> <p>Ambrose: Should we say including women and transgender people?</p> <p>Nguyen: Yes</p> <p>Ambrose: Back to my original point, is it necessary to include Ontario in this statement. Do we have evidence to back up the claim that abortion is under threat in Ontario?</p> <p>Nguyen: I dont have any sources to back me up, but I can pretty confidently say their are anti-abortion people in Ontario.</p> <p>Ambrose: Do we think the right to abortion should rely on the right to privacy? Or do we think it goes beyond that.</p> <p>Nguyen: That makes sense to me. I am fine to cut that out. The right to healthcare and reproductive care is the main thing.</p> <p>Ambrose: I don't think there is a need to include every single case in this. People who give birth should have all of these rights.</p> <p>Nguyen: I agree, the whole point is to give choice to all and protect reproductive rights.</p> <p>Ambrose: Do we want to specify which of the bursaries?</p> <p>Nguyen: I left it vague so that they can use any of the bursaries. I am pretty sure you can get a pregnancy test at the grocery store - so someone could use the grocery assistance bursary for this.</p> <p>Ambrose: Beyond the TDSAS bursaries, are there any other resources that the TDSA can offer? Or do we want to suggest people go to Trent counselling.</p> <p>Nguyen: We can add a line that says that the TDSA can help you navigate these resources.</p>

	<p>BIRT the Board of Directors approves the TDSA stance on access to reproductive health-care.</p> <p>Motioned by Coulter, seconded by Pinheiro</p> <ul style="list-style-type: none">- Passes unanimously
9.	<p>Adjournment at 12:49pm</p> <ul style="list-style-type: none">- Agenda was exhausted



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: July 27th, 2022.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Riley Ambrose	Victoria Osso	Andrew Rose	Samantha Martin
Ganga Rajesh	Ehima Osazuwa Executive Director (Non-Voting)		
Members absent with regrets			
Andrew Rose			
Members absent without regrets			

1.	Call to order – 12:06pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - None
5.	Approval of Previous Meeting Minutes - July emergency board meeting Motioned by Ambrose, seconded by Osso - Passes unanimously

6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - None
8.	<p>Approval of Agenda</p> <p>Pinheiro amended the agenda to add selection of HR committee members</p> <p>Motioned by Pinheiro, seconded by Nguyen</p> <ul style="list-style-type: none"> - Passes unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of July.
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Ambrose went over what the ORD committee has been up.
12.	<p>Club Policy Revisions from TDSA ORD committee</p> <ul style="list-style-type: none"> ● Ambrose went over the changes to the club's policy. Most of the changes are grammatical but there are some structural changes . The main change is the definition of what the academic year is. Additionally the executive committee has to approve exec members checking the club email. Also each club now has their own budget and that has been added to the policy. <p>Motioned by Ambrose, seconded by Pinheiro</p> <p>BIRT the TDSA Board of Directors approves the suggested changes to Policy 19 - Club Policy.</p> <ul style="list-style-type: none"> - passes unanimously
13.	<p>Stance Review: Vaccines mandate and Blood Ban</p> <ul style="list-style-type: none"> ● Nguyen went over the blood ban policy. Currently there is no protocol in place to review our stances. Our stance isn't relevant anymore as things have changed <p>Ambrose: When you say archiving, does this mean that a separate section on the website will be created.</p> <p>Nguyen: Yes</p>

	<p>Motioned by Pinheiro, seconded by Coulter BIRT the TDSA Board of Directors approves the archiving of the Blood Ban stance</p> <ul style="list-style-type: none"> - passes unanimously ● Nguyen went over the vaccine stance and the update to it. TDSA is still in favour of vaccines and protection of people <p>Motioned by Nguyen, seconded by Pinheiro BIRT the TDSA Board of Directors approves the archiving of the Blood Ban stance</p> <ul style="list-style-type: none"> - passes unanimously
14.	<p>Board Appointment</p> <ul style="list-style-type: none"> ● Pinheiro went over the appointment process of the new board member. <p>Ambrose: How are we going to fill out the remaining 3 seats? Pinheiro: We shall fill it in a by-election</p> <p>Motioned by Ambrose, seconded by Nguyen BIRT the TDSA ratifies Marcus Nieve as Director for the 2022/23 year</p> <ul style="list-style-type: none"> - passes unanimously
15	<p>HR Committee Representative</p> <ul style="list-style-type: none"> ● Pinheiro went over the roles and responsibilities for the Human Resources committee ● Ambrose nominated himself <p>Motioned by Pinheiro, seconded by Martin BIFRT the TDSA select Riley Ambrose as the Board Members on the Human Resources Committee</p>
16	<p>Inquiry into 2020 Mission and Values Review</p> <ul style="list-style-type: none"> ● Ambrose went over what had been done in the past with respect to the 2020 mission and values. <p>Ambrose: What state did the previous president leave it in? What can we do to make sure that our mission and values are aligned to what student unions do. Nguyen: Changing the missions and values requires a lot of time and effort and also approval by the board of directors. Is this something the board will like to see worked on this yes. Ambrose: Personally yes, I think in relation to the strategic plan it would be good. In order to make our presence known on campus we might need to review this.</p>

	Nguyen: We are currently in the starting process of creating the strategic plan, and I will look into tying this.
17	Adjournment at 12:58PM - Agenda was exhausted



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: August 23rd, 2022.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Riley Ambrose	Victoria Osso	Andrew Rose	Samantha Martin
Ganga Rajesh	Ehima Osazuwa Executive Director (Non-Voting)	Marcus Nieva	
Members absent with regrets			
Members absent without regrets			
Andrew Rose			

1.	Call to order – 3:01pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Welcomes Marcus Nieva to the board of directors.
5.	Approval of Previous Meeting Minutes - July board meeting Motioned by Nguyen, seconded by Osso - Passes unanimously

6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - Nguyen added “Student representation on University Committees” <p>Motioned by Martin, seconded by Ambrose</p> <ul style="list-style-type: none"> - Passes unanimously
8.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Martin, seconded by Ambrose - Passes unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of August.
11	<p>Board Updates</p> <ul style="list-style-type: none"> - None
12.	<p>Student representatives for university committees</p> <p>BIRT the TDSA Board of Directors approve the following individuals to University committees</p> <ul style="list-style-type: none"> - Academic Planning and Budget: - Teaching Awards - Victoria Osso - PACHREA - Riley Ambrose - Library Advisory - Marcus Nieva - Teaching and Learning Advisory - Marcus Nieva - Special Appeals - Viviana Pinheiro - Sustainability Working Group (Food) - Viviana Pinheiro - Budget Working Group (Food) - Phuong Nguyen - Operations Working Group (Food) - Riley Ambrose - Food Services Committee - Riley Ambrose <p>Motioned by Ambrose, seconded by Pinheiro</p> <ul style="list-style-type: none"> - Passes unanimously

13	Strategic plan focus group <ul style="list-style-type: none">- Nguyen provided an overview of the plan
17	Adjournment at 3:42PM <p>Motioned by Ambrose, seconded by Nguyen</p> <ul style="list-style-type: none">- Passes unanimously-



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: October 3rd, 2022.		Time: 7:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Marcus Nieva	Victoria Osso	Andrew Rose	Samantha Martin
Ganga Rajesh	Ehima Osazuwa Executive Director (Non-Voting)		
Members absent with regrets			
Riley Ambrose			
Members absent without regrets			

1.	Call to order – 7:02pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Potluck social happening at 3pm, October 7th - TDSA directors are encouraged to run for TDSA committee, and get involved in other ways
5.	Approval of Previous Meeting Minutes - August board meeting

	<p>Motioned by Pinheiro, seconded by Coulter</p> <ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - None
8.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Coulter, seconded by Pinheiro - Passes unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of September with a focus on Orientation, office move, and OUSA Policy paper.
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Nieva spoke about how the library advisory committee is already planning to me
12.	<p>Finalizing Student Representatives on External Committees</p> <p>BIRT the TDSA Board of Directors approve the following individuals to University committees</p> <ul style="list-style-type: none"> - Campus Card - Ganga Rajesh - Co-curricular Record - Ganga Rajesh - Environmental Advisory Board (EAB) - Andrew Rose - Facilities and Grounds - Andrew Rose - Committee on Undergraduate Petitions - Anthony Coulter - Honorific and Wayfinding Campus Names - Samantha Martin - Nature Areas Stewardship - Samantha Martin <p>Motioned by Coulter, seconded by Nguyen</p> <ul style="list-style-type: none"> - Passes unanimously
13	<p>Selection of Board Member to Finance Committee</p> <ul style="list-style-type: none"> - No one nominated

	-
14	<p>Selection of Board Member to Academics Committee</p> <ul style="list-style-type: none"> - Marcus Nieva nominated himself <p>BIRT the TDSA Board of Directors approve Marcus Nieva to the Academics Committee</p> <p>Motioned by Rose, seconded by Martin</p> <ul style="list-style-type: none"> - Passes unanimously
15	<p>Selection of Board Member to TDSA Cares Committee</p> <ul style="list-style-type: none"> - Marcus Nieva nominated himself - Anthony Coulter nominated himself <p>This selection went to a vote, Nieva won</p> <p>BIRT the TDSA Board of Directors approve Marcus Nieva to TDSA Cares Committee</p> <p>Motioned by Nguyen, seconded by Pinheiro</p> <ul style="list-style-type: none"> - Passes unanimously
16	<p>Selection of Board Member to Elections Committee</p> <ul style="list-style-type: none"> - Video missing from this hence no minutes from this section -
17	<p>AGM Date</p> <ul style="list-style-type: none"> - Nguyen went over a potential date for the AGM, and why we need to have a general meeting each year <p>BIRT the TDSA Board of Directors approve Marcus the AGM date for December 5th</p> <p>Motioned by Nguyen, seconded by Osso</p> <ul style="list-style-type: none"> - Passes unanimously
18	<p>Monthly Board Meeting Dates/Times</p> <ul style="list-style-type: none"> - The chair went over potential dates for future board meetings. A when2meet will be sent out to find out the time that works best for all.
19	Adjournment at 7:49PM



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: October 20th, 2022.		Time: 1:00pm	
Place: Zoom			
Members in attendance			
Puong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Marcus Nieva	Victoria Osso	Andrew Rose	Samantha Martin
Ganga Rajesh	Riley Ambrose		
Members absent with regrets			
Ehima Osazuwa Executive Director (Non-Voting)			
Members absent without regrets			
Ashish Mishra			

1.	Call to order – 1:05pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - November meeting is November 17th at 1pm - Tentative date for December is December 15th at 1pm, still waiting to hear back on CASA
5.	Approval of Previous Meeting Minutes - September (Oct 3rd) board meeting

	<p>Motioned by Pinheiro, seconded by Osso</p> <ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - Pinheiro to add 'Board Representative for environmental advisory board' <p>Motioned by Pinheiro, seconded by Coulter</p> <ul style="list-style-type: none"> - Passes Unanimously
8.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Pinheiro, seconded by Coulter - Passes Unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of October with a focus on clubs, events, OUSA Policy paper, and the TDSA new office space.
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Ambrose will look to run an ORD meeting soon. - Nieva has attended a couple of university committees: Library and Teaching and Learning.
12.	<p>Assigning Board Members to appointment Committee</p> <ul style="list-style-type: none"> - Pinheiro went over the roles and responsibilities of the members of the appointment committee. The TDSA is currently in the process of hiring new board members, jobs posting is up <p>BIRT the TDSA Board of Directors approve the following individuals to the Board appointment committee</p> <ul style="list-style-type: none"> - Rile Ambrose - Andrew Rose <p>Motioned by Osso,, seconded by Pinheiro</p> <ul style="list-style-type: none"> - Passes unanimously

13	<p>Budget Amendment</p> <ul style="list-style-type: none"> - Nguyen went over the budget amendment. When we initially create the budget, we underestimate how much revenue we are going to get. There is an extra \$16,000 in the budget this year. Extra money has been allocated to Emergency Bursary, Non-self transportation, clubs, Merchandise, Hotel, AGM, Board Apparel, and Grocery Assistance. Additionally the ASIST/NVCI budget line has been removed and replaced with a NEW training bursary that any student can apply to. <p>Ambrose: I noticed that board apparel went up by \$500. I wanted to know why for accountability purposes. Nguyen: There are a couple of budget lines that have been stagnant for years now. \$500 could get nice items previously, but it doesn't do much now. These lines have not been adjusted for inflation Ambrose: Does this budget take into account any semi formal expenses Nguyen: We haven't added any new money to the semi formal budget Pinheiro: We increased the semi formal budget when we first created the budget. Ambrose: What does non-self transportation mean? Nguyen: Any transportation that requires a train, plane, car etc. Basically anything that is not done by yourself.</p> <p>BIRT the TDSA Board of Directors approve the Budget Amendment</p> <p>Motioned by Nguyen, seconded by Coulter</p> <ul style="list-style-type: none"> - Passes unanimously -
14	<p>Selection of Board Member to Environmental Advisory committee</p> <ul style="list-style-type: none"> - No one needed to be added to committee -
15	<p>Adjournment at 1:44PM</p>



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: November 17th, 2022.		Time: 1:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Riley Ambrose	Naya McRae-Ntawiha Chair of the Board
Marcus Nieva	Victoria Osso	Andrew Rose	Samantha Martin
Ehima Osazuwa Executive Director (Non-Voting)			
Members absent with regrets			
Ganga Rajesh	Anthony Coulter VP of University Affairs		
Members absent without regrets			
Ashish Mishra			

1.	Call to order – 1:05pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Next meeting is December 15th at 1pm. - She will be sending out an email finalizing it.
5.	Approval of Previous Meeting Minutes - Oct 20th board meeting Motioned by Ambrose, seconded by Rose

	<ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - - None
8.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Ambrose, seconded by Osso - Passes Unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - Chair has a conflict of interest with the Wage increase.
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of November with a focus on grad photos, conferences, events (Semi Formal!!), and clubs
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Nieva met with the Academics committee today. Nieva figures that students do not care about the awards committee, and told the committee that they have to go through the students union. - Nieva also attended an open campus discussion about making Trent more green. - Osso got an email from Teaching Awards committee, a date (Dec 1st) has been shown for an orientation session. - Rose attended the Environment Advisory committee meeting. It was well attended. The main discussion was big picture items. Rose hopes going forward we are able to take on more initiatives to make campus more green. - Rose attended Residence Council, he is wondering whether a tree can be put on campus. Pinheiro responded that they have to email Jen Richardson or Amber Ashton. - Nguyen praised the board for getting involved on campus.
12.	<p>Wage Increase for Staff</p> <ul style="list-style-type: none"> - Nguyen went over the wage increase proposal. Minimum wage increased, and therefore the TDSA wage should increase equivalently and proportionally. <p>Nieva: When you say student staff, who are you referring to? Nguyen: This is for TDSA student staff plus chair.</p> <p>Be it resolved that: The TDSA Board of Directors approve an increase in the hourly wage paid to the TDSA student staff (retroactive to Oct 1st, 2022), based on the fact that Ontario minimum wage increased on October 1st, 2022.</p>

	<p>Be it resolved that: The TDSA Board of Directors approve an increase in the salary paid to the Chair of the Board of Directors (retroactive to Oct 1st, 2022), based on the fact that Ontario minimum wage increased on October 1st, 2022.</p> <p>Motioned by Osso, seconded by Ambrose</p> <ul style="list-style-type: none"> - Passes unanimously
13	<p>Board Appointment</p> <ul style="list-style-type: none"> - Nguyen went over the process of selecting new board members. Both of them interviewed decently well and there is no reason to deny any of them. The appointment committee had 3 members: Ambrose, Nguyen, and Rose. <p>BIRT Cuc Thu Doan is ratified to the 2022-2023 TDSA Board of Directors BIRT Nidhi Sehgal is ratified to the 2022-2023 TDSA Board of Directors</p> <p>Motioned by Ambrose, seconded by Pinheiro</p> <ul style="list-style-type: none"> - Passes unanimously
15	<p>Adjournment at 1:38PM</p>



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: December 15th, 2022.		Time: 1:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Marcus Nieva	Victoria Osso	Andrew Rose	Samantha Martin
Ashish Mishra	Ganga Rajesh	Riley Ambrose	Cuc Thu Doan
Ehima Osazuwa Executive Director (Non-Voting)	Alex Roy Student at Large		
Members absent with regrets			
Members absent without regrets			

1.	Call to order – 1:06pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - The chair introduced the two new board members. - CASA Board Social is January 16th

5.	<p>Approval of Previous Meeting Minutes</p> <ul style="list-style-type: none"> - November board meeting <p>Motioned by Ambrose, seconded by Nguyen</p> <ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - - None
8.	<p>Approval of Agenda</p> <p>Amendment of agenda to add Transition document to agenda</p> <ul style="list-style-type: none"> - Motioned by Martin, seconded by Nguyen - Passes Unanimously <p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Nguyen, seconded by Martin - Passes Unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - Nguyen (President), Pinheiro (VPCL) and Coulter (VPUA) declared a conflict of interest for Item 12. - Pinheiro declared a conflict of interest for Item 14
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of December with the focus being on CASA/OUSA lobby weeks, semi-formal, committees, and DRT.
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Martin met with the teachers awards committee. They had an orientation session for the members. - Nieva plans to run a meeting with the academics committee - Ambrose attended the food advisory committee, not a ton of updates. - The finance committee is looking for a chair. The board shall elect a chair for the committee in the new year.
12.	<p>Student Exec Salary Increase</p> <p><i>Before the start of this discussion, the student executives left the room.</i></p>

	<ul style="list-style-type: none"> - Ambrose went over the staff increase proposal. The salary of the executives will be increased by 3.3% to reflect the increase in minimum wage <p>Be it resolved that: The TDSA Board of Directors approve an increase in salary for the student executives based on the fact that Ontario minimum wage increased on October 1st, 2022.</p> <p>Motioned by Rajesh, seconded by Nieva</p> <ul style="list-style-type: none"> - Passes unanimously <p><i>After the start of this discussion, the student executives returned to the room.</i></p>
13	<p>Amendment to Policy 6</p> <ul style="list-style-type: none"> - Pinheiro went over the policy changes to policy 6. The two changes are change in mileage reimbursement and increase in meal expense. <p>Be it resolved that: The TDSA Board of Directors approve the changes to policy 6: expenses.</p> <p>Motioned by Ambrose, seconded by Doan</p> <ul style="list-style-type: none"> - Passes unanimously
14	<p>Vpcl Hours Increase</p> <ul style="list-style-type: none"> - Pinheiro spoke about the need for this change. She has noticed over the past few months that 25 hours in the school year is not good enough, as she been constantly working beyond those hours <p><i>Pinheiro left the room at this point</i></p> <ul style="list-style-type: none"> - Nguyen stressed the importance of this, and the need to pay staff justly. <p>Be it resolved that: The TDSA Board of Directors approve an increase in the hours of the VPCL from 25 hours to 30 hours starting January 1st, 2023 and resulting increase in salary from \$29,474.23 to \$32,859.87.</p> <p>Motioned by Nguyen, seconded by Ambrose</p> <ul style="list-style-type: none"> - Passes unanimously <p>Be it further resolved that: The TDSA Board of Directors approve a retroactive pay of \$481.98 to the VPCL.</p> <p>Motioned by Ambrose, seconded by Mishra</p> <ul style="list-style-type: none"> - Passes unanimously <p><i>Pinheiro returned to the room at this point</i></p>

15	<p>Formation of Accessibility Advisory Committee</p> <ul style="list-style-type: none"> - Nguyen went over the terms of reference for this committee. - Alex Roy, a SAL, went over the importance of the committee. She stressed the need for this committee to advocate for making the Trent Durham campus more accessible. The goal of this committee is to make the campus accessible to all students. <p>Motion to amend agenda to include selection of chair (Moved by Ambrose, Seconded by Osso)</p> <p>Be it resolved that: The TDSA Board of Directors approve the terms of reference and the formation of an accessibility advisory committee.</p> <p>Motioned by Ambrose, seconded by Martin</p> <ul style="list-style-type: none"> - Passes unanimously <p>Be it further resolved that: The TDSA Board of Directors approve Ambrose as the chair of the Accessibility Advisory Committee</p> <p>Motioned by Nguyen, seconded by Mishra</p> <ul style="list-style-type: none"> - Passes - Ambrose abstained
16	<p>Check in on TDSA's internal committees</p> <ul style="list-style-type: none"> - Ambrose: Would the executive director be included in this? - Nguyen: Yes, we can include them in this. We will frame it as the executive committee which includes the ED
17	<p>Inquiry into Strategic plan</p> <ul style="list-style-type: none"> - Ambrose wanted to check in to see what has been happening with the strategic plan - Nguyen: The TDSA has put the strategic plan to the sideline over the past few months as we have been in a reactive stage due to a lot going on. Next semester we are planning to meet with both internal partners, community partners, external partners, as well as students. Board members are encouraged to attend, as well as invite their friends.
18	<p>ESAC Report</p> <ul style="list-style-type: none"> - Rose went over the ESAC report. The initial committee was formed to look at executive salaries to see if they were fairly compensated. The committee interviewed people but findings were very broad, the committee didn't come into a conclusion and would like to extend the committee <p>Be it resolved that: The TDSA Board of Directors approve the extension of ESAC into the 2023 year.</p>

	<p>Motioned by Ambrose, seconded by Nguyen</p> <ul style="list-style-type: none"> - Passes Unanimously
19	<p>Transition Documents</p> <ul style="list-style-type: none"> - The Student executives went over their transition documents. - The executives are meant to present to the board of directors three times a year. <p>Be it resolved that: The TDSA Board of Directors approve the President's transition report Motioned by Martin, seconded by Rose</p> <p>Be it resolved that: The TDSA Board of Directors approve the Vice President University Affairs transition report Motioned by Ambrose, seconded by Rajesh</p> <p>Be it resolved that: The TDSA Board of Directors approve the Vice President campus life's transition report Motioned by Osso, seconded by Rajesh</p>
15	<p>Adjournment at 2:28PM</p>



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: January 27th, 2023.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Viviana Pinheiro VP of Campus Life	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board
Marcus Nieva	Victoria Osso	Andrew Rose	Samantha Martin
Cuc Thu Doan	Riley Ambrose (12:08pm)		
Members absent with regrets			
Ehima Osazuwa Executive Director (Non-Voting)	Ganga Rajesh		
Members absent without regrets			
Ashish Mishra			

1.	Call to order – 12:05pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Next meeting is February 17th at 12pm

5.	<p>Approval of Previous Meeting Minutes</p> <ul style="list-style-type: none"> - December board meeting <p>Motioned by Coulter, seconded by Rose</p> <ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - - None
8.	<p>Approval of Agenda</p> <p>Amendment of agenda to add:</p> <ul style="list-style-type: none"> ● Addition of CASA referendum ● Timeline for upcoming elections <ul style="list-style-type: none"> - Motioned by Pinheiro, seconded by Doan - Passes Unanimously <p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Coulter, seconded by Rose - Passes Unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of January with the focus being on OUSA policy paper, referendum, Semi Formal, Get involved week, clubs (We are at 15), strategic plan, Transitioning, and Election season
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Nieva spoke about meeting with the academics committee - Nieva is getting the ball rolling with the TDSA Cares committee. - Ntawiha offered Nieva help with the TDSA Cares committee. - Ambrose spoke about the discussions happening at the accessibility committee. - Ambrose would be looking to reach out to the ORD committee members in order to schedule a meeting tim
12.	<p>CASA Presentation</p>

	<p><i>Mackenzey Metcalfe and Sana Banu from CASA presented to the TDSA Board of Directors on CASA, what they do, how they can benefit the TDSA, and much more.</i></p> <p><i>Questions proceeded after.</i></p> <p>Nieva: Does CASA work with local organizations? CASA (Mackenzey): We are a small organization and don't have the ability to fully interact with the local organizations. Instead what we do is train the student executives on ways to interact and utilize resources in their region. Nguyen: What we are doing today is to decide on whether we shall take CASA to referendum. We usually do this in conjunction with our election process. Our by-laws state that we have to go to a referendum each time we want to join an external organization. Nieva: I think it is safe to say that the majority of the student body is not familiar with CASA. Will there be an effort from the TDSA to make students aware of what CASA is? Ntawiha: I think that is a great question, one that we can discuss when we get to when we get to the referendum discussion item</p>
13	<p>Referendum</p> <ul style="list-style-type: none"> - Coulter went over the referendum timeline and process. He highlighted that passing the referendum is not a vote on CASA but more sending it to the student body to decide on whether they should join CASA. - <p>Nieva: Will this be made available to the rest of the student body? Nguyen: Uninformed votes are not very helpful to us. There will be a campaigning period just like we have with the election cycle. People are allowed to run campaigns on both sides. Nguyen: The plan is that we shall take the money out of the operating budget of the TDSA, no new fees shall be added to students</p> <p>Be it resolved that: The TDSA Board of Directors approves the CASA referendum questions as written to run in the Winter 2023 election cycle.</p> <p>Motioned by Coulter, seconded by Nieva</p> <ul style="list-style-type: none"> - Passes unanimously
14	<p>Election Timeline</p> <ul style="list-style-type: none"> - Nguyen went over the election timelines and the various components to it. She also provided a thorough explanation of what each component consists of. <p>Be it resolved that: The TDSA Board of Directors approves the timeline for election as proposed, which finishes on March 18th, 2023.</p> <p>Motioned by Nguyen, seconded by Nieva</p>

	<ul style="list-style-type: none"> - Passes unanimously
15	<p>Hiring Committee - CEO</p> <ul style="list-style-type: none"> - Nguyen provided the context for this position. This person used to be an executive, but we have changed that to be a student staff. We need someone on the hiring committee who is not interested in the upcoming elections. <p><i>Nieva left at 1:03pm</i></p> <p>Rose: Just to clarify the person has to be not running for any position? Nguyen: Yes.</p> <p><i>Nguyen nominates Pinheiro</i></p> <p>Be it resolved that: The TDSA Board of Directors approves Naya (Chair), Phuong (President), and Viviana (VPCL) to be the hiring committee for the Chief Electoral Officer position.</p> <p>Motioned by Martin, seconded by Rose</p> <ul style="list-style-type: none"> - Passes unanimously
16	<p>AGM Date</p> <ul style="list-style-type: none"> - Nguyen went over the importance of the AGM. We have to do one as we are legally obliged to do it, and also because we want to be transparent to students - All board members committed to attending this event. <p>Doan: Is it going to be online? Nguyen: Going to be hybrid.</p> <p>Be it resolved that: The TDSA Board of Directors approves March 28th, 2023 as the date for the Winter General Meeting.</p> <p>Motioned by Martin, seconded by Pinheiro</p> <ul style="list-style-type: none"> - Passes unanimously
17	<p>Finance Committee Chair</p> <ul style="list-style-type: none"> - Doan went over the roles and responsibilities of the finance committee. She then proceeded to nominate herself to be the chair. <p>Be it resolved that: The TDSA Board of Directors approves Thu Doan as chair of the finance committee.</p>

	<p>Motioned by Nguyen, seconded by Pinheiro</p> <ul style="list-style-type: none"> - Passes unanimously
18	<p>Sustainability and Energy Plan Steering Committee</p> <ul style="list-style-type: none"> - Nguyen went over the description of the committee. They are looking for Trent Durham volunteers to join the committee. - Rose nominated himself <p>Be it resolved that: The TDSA Board of Directors approves Andrew Rose as the board representative on the sustainability and energy planning steering committee</p> <ul style="list-style-type: none"> - - Motioned by Martin, seconded by Ambrose - Passes unanimously
19	<p>Adjournment at 1:14PM</p>



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: February 17th, 2023.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Anthony Coulter VP of University Affairs	Naya McRae-Ntawiha Chair of the Board	Samantha Martin
Marcus Nieva	Victoria Osso	Andrew Rose	Ganga Rajesh
Riley Ambrose (12:15pm)			
Members absent with regrets			
Ehima Osazuwa Executive Director (Non-Voting)	Cuc Thu Doan	Viviana Pinheiro VP of Campus Life	
Members absent without regrets			
Ashish Mishra			

1.	Call to order – 12:12pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Next meeting is March 21st at 12pm
5.	Approval of Previous Meeting Minutes - January board meeting

	<p>Motioned by Coulter, seconded by Nguyen</p> <ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> ● 'Open letter' added by Nguyen - Motioned by Nguyen, seconded by Coulter - Passes Unanimously
8.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Coulter, seconded by Ambrose - Passes Unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives (minus the VPCL, who was away on vacation) went over their updates. They spoke about what they have been up to for the month of February with the focus being on Election, Strat Plan, Committees, OUSA Paper, valentine day events, and transitioning
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Nieva spoke about TDSA cares and setting up for next semester. They have agreed to collect mental health resources for next year. In addition, they have agreed to continue to meet over the summer months. - Ambrose spoke about what the accessibility committee has been up to. They have met with the Dean and spoke about some of the initiatives they plan on carrying out. - spoke about meeting with the academics committee - Ambrose plans to schedule an ORD meeting soon - Osso spoke about the Teaching Awards committee. There are 240 nominations this year. - Rose spoke about Residence council meetings. Nguyen joined the past meeting and she was able to learn more about the council. -
12.	<p>OUSA Presentation</p> <p><i>Malika Dhanani (OUSA ED) and Jessica Look (OUSA President) from OUSA presented to the TDSA Board of Directors on OUSA, what they do, what the TDSA gets from being a member, and much more.</i></p>

13	<p>Executive Assistant Job Description</p> <ul style="list-style-type: none"> - Nguyen went over the executive assistant job description. The TDSA takes on a student staff during the summer to take up special projects, and the student continues during the school year. <p>Ambrose: Is the only thing that is changing the addition of the menstruation restocking and the dates? Nguyen: Yes to the best of my knowledge</p> <p>BIRT the TDSA Board of Directors approves the Executive Assistant Job Description.</p> <p>Motioned by Ambrose, seconded by Rajesh</p> <ul style="list-style-type: none"> - Passes unanimously
14	<p>Chair of the Board Job Description</p> <ul style="list-style-type: none"> - Nguyen went over the Chair of the Board Job Description. The position used to be an elected position, but has gotten switched to a hired position. - <p>BIRT the TDSA Board of Directors approves the Chair of the Board Job Description.</p> <p>Motioned by Coulter, seconded by Ambrose</p> <ul style="list-style-type: none"> - Passes unanimously
15	<p>Strategic Plan Update</p> <ul style="list-style-type: none"> - Nguyen went over the timeline for the Strategic plan and what we have been up to since we last presented to the board. <p>Ambrose: Do you expect that strategic plan will be done before the end of the year. Nguyen: I think the idea is that it will be completed in the summer? Ambrose: Do you have an idea of what engagement will take place with students? Nguyen: I think at that point, we shall be doing an open call for students to be on the focus groups.</p>
16	<p>Open Letter Update</p>

	<ul style="list-style-type: none"> - Coulter went over a letter that was sent to the TDSA President. The letter, penned by some faculty members, is a call out for the university needs to make a stronger commitment to environmental sustainability <p>Ambrose: Seems like the letter is primarily focused on having more progressive climate based aspects of the presidential mandate. Is this the period when they are talking about the presidential mandate?</p> <p>Nguyen: I believe so, i haven't had a time to fully review it</p> <p>Rose: Is the presidential mandate a guiding document?</p> <p>Nguyen: I believe so, it is similar or a strategic plan but congruent to the president role.</p> <p>Ambrose: This is something I will sign personally, there is nothing bad about. It seems pretty logical. I do wonder what signing on as the TDSA will entail, does that require action or just a show of support? I am open to discussion.</p> <p>Nieva: I am assuming this will be made available for everyone to read at their own time?</p> <p>Nguyen: Yes, I will send this out later. I got this letter from a friend in the PTBO campus</p> <p>Rose: I think it's a good letter, very interesting. It reads a very big picture. I agree with Riley in that it is a good thing we sign on to it. We just need to figure out if there are action items to be completed if we sign.</p> <p>Nguyen: I think it is just a sign on.</p> <p>Nieva: From what I have gotten, it will affect the PTBO campus because they have biological courses offered there. This does not affect us as much as it affects the PTBO campus.</p> <p>Nguyen: I am not sure if you read the entire letter, but at the end it is talking about divesting from carbon industries. It doesn't affect students on day to day basis, but affects the organization that they are affiliated with</p> <p>Ambrose: I am curious if there is any potential push back from the administrators and will that affect us in any way?</p> <p>Nguyen: I don't think so, and the push back is that they would not want to go against it.</p> <p>Nieva: This is a public document that has been made available to the entire student body?</p> <p>Nguyen: Yes, although I imagine that is a very new document.</p> <p>Ambrose: I think perhaps we can be a vehicle to distribute this to the Durham student body.</p>
17	Adjournment at 1:12PM



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: March 31st, 2023.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Anthony Coulter VP of University Affairs	Viviana Pinheiro VP of Campus Life	Samantha Martin
Cuc Thu Doan	Riley Ambrose	Andrew Rose	Ganga Rajesh
Naya McRae-Ntawiha Chair of the Board			
Members absent with regrets			
Ehima Osazuwa Executive Director (Non-Voting)	Victoria Osso		
Members absent without regrets			
Ashish Mishra	Marcus Nieva	Nidhi Sehgal	

1.	Call to order – 12:08pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Next meeting is April 28th at 12pm - The TDSA is also having a potluck next week.

5.	<p>Approval of Previous Meeting Minutes</p> <ul style="list-style-type: none"> - February board meeting <p>Motioned by Pinheiro, seconded by Rose</p> <ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - None
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - None
8.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Pinheiro, seconded by Nguyen - Passes Unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - None
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of March with the focus being on AGM, Clubs, Space, and transitioning
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Rose attended a housing advisory committee meeting. The school is actively in the process of building new buildings. Additionally residence council has had a few eventsL Movie nights, scavenger hunt, and tie dye event. -
12.	<p>TDSA Membership Fees 23/24</p> <p>BIRT that the TDSA Board of Directors approve these ancillary fees for the 2023/24 year.</p> <p>Nguyen: For the past couple of years, the TDSA has frozen all of their fees. Frankly the student fees aren't super huge so when they go up a couple of percentages it is usually a few dollars. We are experiencing a lot of new growth which is good for the TDSA, we are increasing the new fee to match the demand from students.</p> <p>Rose: What is TDSA walk safe?</p>

	<p>Nguyen: It is a program that allows students to go to security and ask for a walk to their car or bus stop. Frankly, it is not well advertised. I spoke about removing it in the past, but I was told that some that some students use it</p> <ul style="list-style-type: none"> - Moved by Nguyen, seconded by Martin - Passes Unanimously
12	<p>Executive Transition</p> <p>Be it resolved that the TDSA Board of Directors approve the Transition framework as outlined in the memo.</p> <ul style="list-style-type: none"> - Nguyen went over the transition documentation process, its history, and why it exists. This new proposal is meant to be a temporary solution, with a permanent solution created in the summer months. <p>Ambrose: Is this something that you are tasking the board to do? Or the executives to do and to be overseen by the board?</p> <p>Nguyen: It is meant for us to approve the framework and working out the wrinkles for it.</p> <ul style="list-style-type: none"> - Moved by Rajesh, seconded by Ambrose - Passes Unanimously <p>Be if further resolved that the TDSA Board of Directors task the next 2023/24 Board of Directors to create a permanent policy: Executive Transition</p> <ul style="list-style-type: none"> - Moved by Rajesh, seconded by Nguyen - Passes Unanimously
13	<p>Adjournment at 12:39PM</p>



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: April 28th, 2023.		Time: 12:00pm	
Place: Zoom			
Members in attendance			
Phuong Nguyen President	Anthony Coulter VP of University Affairs	Viviana Pinheiro VP of Campus Life	Samantha Martin
Cuc Thu Doan	Riley Ambrose	Andrew Rose	Ganga Rajesh
Naya McRae-Ntawiha Chair of the Board	Victoria Osso	Nidhi Sehgal	
Members absent with regrets			
Ehima Osazuwa Executive Director (Non-Voting)			
Members absent without regrets			
Marcus Nieva			

1.	Call to order – 12:06pm
2.	Land Acknowledgement - Presented by the chair McRae Ntawiha
3.	Roll Call
4.	Chair Remarks - Chair was grateful for the time she had with the board members. She is thankful for a great year.

5.	<p>Approval of Previous Meeting Minutes</p> <ul style="list-style-type: none"> - March board meeting <p>Motioned by Nguyen, seconded by Ambrose</p> <ul style="list-style-type: none"> - Passes unanimously
6.	<p>Review of Action Items</p> <ul style="list-style-type: none"> - Spoke about the strategic plan with an update coming in September.
7.	<p>Call for New Business</p> <ul style="list-style-type: none"> - Nguyen added '779 Moving discussion' to the agenda
8.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Ambrose, seconded by Pinheiro - Passes Unanimously
9.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - Pinheiro, Nguyen, Ambrose, and Coulter all declared conflict of interest.
10	<p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of April with the focus being on transitioning, OUSA paper, clubs, space, and potentially moving into a new space.
11	<p>Board Updates</p> <ul style="list-style-type: none"> - Doan spoke about the upcoming finance meeting focused on revenue and the budget.
12.	<p>Wage Increase</p> <p>Be it resolved that: The TDSA Board of Directors approve an increase of 4.3% based on the CPI as calculated by STATS Canada for the month of March 2023 to the salaries of President, VPUA, VPCL and Chair effective 2023-2024 academic year (Starting May 1st).</p> <p>Nguyen: This is pretty much straight forward. Things cost more, we are going to increase our wages/salary by CPI. If we don't do this, then the staff becomes severely underpaid. This will increase all the student job wages/salaries by CPI</p> <p><i>(Coulter and Ambrose were both moved to a breakout room prior to the vote due to a conflict of interest)</i></p> <p><i>(Sehgal leaves room at 12:27pm)</i></p>

	<ul style="list-style-type: none"> - Moved by Nguyen, seconded by Rose - Passes Unanimously <p><i>(Coulter and Ambrose came back into the room)</i></p> <p>Be it further resolved that: The TDSA Board of Directors approve an increase of 4.3% based on the CPI as calculated by STATS Canada for the month of March 2023 to the hourly rates of all Student Employees in the association effective 2023-2024 academic year (Starting May 1st).</p> <ul style="list-style-type: none"> - Moved by Nguyen, seconded by Rajesh - Passes Unanimously
13	<p>Confirmation of Chair</p> <p>Be it resolved that: the TDSA Board of Directors approves Margaret Williams as the chair of the board of directors for the 2023/24 academic year.</p> <p>Nguyen went over who was on the hiring committee. The CEO couldnt be on the committee as there was a conflict of interest.</p> <ul style="list-style-type: none"> - Moved by Nguyen, seconded by Rose - Passes Unanimously
14	<p>Executive Transition Documents and compensation Approval</p> <ul style="list-style-type: none"> - Ambrose went over the structure for the executive transition documents. - Nguyen went over her transition documents. She added quite a few things from previous years: Call to action document, as well as a timeline document. - Pinheiro went over her documents. She focused on the position focused section, the timeline section, and month by month breakdown. She tried to make it as thorough as possible. - Coulter spoke in detail about these transition documents. He focused on relationships with other universities and external stakeholders. <p><i>(Coulter, Pinheiro, and Nguyen were moved to a breakout room prior to the vote due to a conflict of interest)</i></p> <p>Rose: I thought Viv's document was easy to read Ambrose: The documents were pretty in depth.</p> <p>BIRT: TDSA Board of Directors approves the president transition document at 100%</p> <ul style="list-style-type: none"> - Moved by Ambrose, seconded by Osso

	<ul style="list-style-type: none"> - Passes Unanimously <p>BIFRT: TDSA Board of Directors approves the Vice president Campus Life transition document at 100%</p> <ul style="list-style-type: none"> - Moved by Rose, seconded by Ambrose - Passes Unanimously <p>BIFRT: TDSA Board of Directors approves the Vice president University Affairs transition document at 100%</p> <ul style="list-style-type: none"> - Moved by Ambrose, seconded by Rajesh - Passes Unanimously <p><i>(Coulter, Pinheiro, and Nguyen came back into the room)</i></p>
15	<p>Chair Job Description, review</p> <ul style="list-style-type: none"> - Nguyen went over the potential of increasing the hours of the chair. Some of the new tasks will include facilitating board and staff engagement outside of meetings. <p>Ambrose: The chair is not to be part of the executive committee or is the chair meant to be added to this?</p> <p>Nguyen: There are no fixed terms and reference for who is on the executive committee. That can be amended. I think there are more things that the chair can be obligated to do.</p> <p>Roy (Time yielded by Ambrose): How involved will the TDSA board of directors be with the campus growing?</p> <p>Nguyen: I think that there are a lot of ways for the board of directors to be involved with the campus growth. For the campus to grow, there needs to be some sort of stability. The past two years have provided us with the opportunity to be stable and now we can grow.</p>
16	<p>779 Moving Discussion</p> <p>Nguyen: The TDSA is moving sometime before mid june. It is going to be back in 118.1 which we were told to move out from last year.</p> <p>Ambrose: The exact timeline is to be discussed with the incoming executives?</p> <p>Rose: Is there any cost associated with moving?</p> <p>Nguyen: None that I am aware of so far. They will probably hire personnel to help with the move.</p> <p>Ambrose: There is the obvious cost, which is a whole lot of time.</p> <p>Nguyen: It is a couple of days of packing up, a day of moving, and a couple of days of unpacking. So it would take about a week to fully move.</p> <p>Pinheiro: It would be easier if Phuong and I helped with the move, as we already know where things are.</p> <p>Osso: Where are the teachers going? The ones currently in there.</p>

	<p>Nguyen: The people who moved in are AAA. These people need to be speaking to students , and one thing that was noticed was that the office wasn't as busy. The fact of the matter is that out of all the groups who they have to select from, we are the most likely to go to a human rights tribunal.</p>
17	<p>End of Year Recap/Highlights of the Board</p> <ul style="list-style-type: none">- The Board went over their favorite parts from being on the board for the year.
18	<p>Adjournment.</p> <ul style="list-style-type: none">- Meeting ended at 1:26pm